

**BOARD OF SUPERVISORS**

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**MONTHLY STATISTICAL REPORT**

**October 2015**



## Progress Report — October 2015

### Priorities

**Fiscal Responsibility**

**Education**

**Public Safety**

**Infrastructure**

**Economic Development**

**Service Excellence**

### Accomplishments

Stafford will hold its first-ever **Restaurant Week** October 16 - 25, 2015. Eighteen restaurants are participating in the event and will offer special menus during the week. Diners can pick up “passports” to have stamped. Those who visit four or more establishments can win prizes, including tickets to Riverside Dinner Theatre. For more details, visit [www.TourStaffordVa.com](http://www.TourStaffordVa.com).



More than 200 people attended Stafford County Government’s first **Preparedness Expo** in late September at the Public Safety Building. County staff and members from its partner agencies such as the Virginia Department of Emergency Management provided disaster preparedness information, demonstrated regional capacities and showcased how the government and the community partner to prepare, respond and recover from large scale emergencies. One of the best ways to stay in the loop on what’s happening in Stafford during emergencies is to sign up for Stafford Alert, which provides message alerts to your electronic devices. For more information, visit [www.staffordcountyva.gov](http://www.staffordcountyva.gov). Click on the Stafford Alert link on the bottom left hand side of the page.



The Stafford County Government won a Chamber Goodwill award in October for its annual United Way campaign and for encouraging its staff to participate in volunteer projects with local nonprofits. Stafford won the award for a large business. Stafford donated more than \$55,000 to the United Way through the Local Government Campaign, earning “Top Dog” honors for the Fredericksburg region in 2014. In the photo above, Chairman of the Board of Supervisors Gary Snellings and County Administrator Anthony Romanello stand with Donna Krauss, Assistant to the County Administrator, for Human Services, who accepted the award.

Stafford’s own Mission BBQ on Garrisonville Road held a special 9/11 remembrance cup campaign from August through September. They donated \$6,407 to Fire and Rescue from the proceeds. Fire and Rescue used the money for the **“Coats for Kids”** program.

Due to Mission BBQ’s generosity, 200 coats will be purchased for Stafford County children for this winter, along with more coats from additional fundraising.



**For more information**  
[www.staffordcountyva.gov](http://www.staffordcountyva.gov)



October Progress Report	1
Special Events	3
Summary	4
Public Information – Social Media	5
Service Excellence	6
Board of Supervisors Financial Report to the Community	7
In the Pipeline...Projects Coming to You	8
Finance – Revenues and Expenses	9
Finance – Proffer Report	11
Economic Development – Employment Numbers	12
Economic Development Strategic Plan	13
Capital Projects Update	20
Public Works – Permits	31
Planning and Zoning	35
Rappahannock Regional Landfill Report	39
Fire and Rescue	40
Sheriff's Office	44
Human Resources	46
Human Services	47
Public Information – Newspaper Coverage	48
Public Information – Citizens Assistance	50
Information Technology	51





### 9/11 Ceremony

Stafford County commemorated the lives of first responders lost in 9/11 at a special “safe home” bell ringing ceremony on September 11. In the photo, Fire Chief Mark Lockhart salutes with Sheriff Charles Jett behind him. Sgt. Denny Kelly performs the bell ringing ceremony, with County Administrator Anthony Romanello and Sheriff’s Office Chaplain Ron Thayer behind him.



### United Way Day of Action

Stafford County Government holds an annual Rappahannock United Way campaign every September. This year, 24 employees participated in the United Way’s “Day of Action,” helping local organizations with projects. Stafford earned a Chamber Goodwill Award for its support of United Way.



### Preparedness Expo

The photo above shows some of the more than 200 attendees at Stafford’s first Preparedness Expo. Be ready for any emergency. Visit [www.staffordfirerescue.com](http://www.staffordfirerescue.com) to find out how.



To: Board of Supervisors

From: Cathy Vollbrecht  
Director of Communications

Subject: October Monthly Statistical Report

Date: October 15, 2015

A few notes about this month's report:

- Read about Stafford County Government's support of the United Way on pages 1 and 3.
- The Jail Authority is saving money by selling bonds. See more on page 7.
- Stafford has completed many infrastructure projects this year. See the list on page 8. For more detailed information, see the Capital Projects report on pages 20 – 30.
- Read the Sheriff's Office report on pages 44-45.

Please let me know if you have any questions.



### Stafford County Government Social Media September 1 - 30, 2015



#### Facebook

Likes: **2,686** – 75 new likes

Total Impressions: **110,991**

Total Engaged: **77,425**

Date	Top Posts	Impressions	Reach
9/01/15	"Stafford welcomes its newest canine employee – Duchess!"	10,211	6,296
9/23/15	"Big shout out to Mission BBQ, 267 Garrisonville Road."	9,993	6,070
9/28/15	"The big day is here – the Falmouth intersection."	7,328	4,443

*Impressions: The number of impressions seen of any content associated with your page.*

*Daily Total Engaged: The number of people who engaged with a page. Engagement includes any click or story created.*



#### Twitter

Followers: 3,240 – **128 new followers**    Retweets: **63**

Total impressions earned: **36,100**

Engagement rate: **1.3 %**

Date	Top Tweets	Impressions	Retweets
9/28/15	"The new Falmouth intersection opens this week."	3,652	24
9/23/15	"Thanks to Mission BBQ for giving \$6,407 from their 9/11 cup sales to Fire & Rescue for Coats for Kids."	2,373	16
9/10/15	"Heads up. All lanes of SB I-95 closed..."	1,281	3

*Tweet - A message posted via Twitter containing 140 characters or less*

*Retweet – When a twitter user shares another twitter user's tweet*





## Service Excellence

### *What Our Customers Are Saying About Us*

#### ***Public Works***

County inspectors worked tirelessly over the last few months to ensure the Stafford High School project moved along as quickly as possible. At the end, they were working 11-12 hours a day, seven days a week, including holidays. Their attentiveness and dedication contributed greatly to the opening of a safe school in a high-pressure situation. Cary Jamison, John Schaffer, Scott Deane and Robert Reed from Public Works and Andrew Milliken of Fire and Rescue were all part of the integral team.

#### ***Parks, Recreation and Community Facilities***

In an email, Kyle Settle, president of Stafford Aquatics Team (STAT), gave high praise to the resurfacing project at Woodlands and its impact on the swim team. He said staff was great at keeping him informed so that he could keep the coaches and parents updated. He was impressed that the project was finished on time and excited that his team was able to get back in the water. He thanked staff for all their hard work.

#### ***Planning and Zoning***

In an email, Dana Brown, a member of the Board of Zoning Appeals, related her positive experience with Jerrell Hayden of Planning and Zoning. She was struggling to find some information and came into Planning and Zoning for help. Jerrell located it in about ten minutes. Brown described him as both “competent, yet personal.”

The Board of Supervisors has set specific priorities for Stafford County geared toward making our community a high quality place for people to live, work and raise a family. The priorities are Education, Public Safety, Infrastructure, Economic Development and Service Excellence, all encompassed by an overall theme of Fiscal Responsibility and Reducing the Tax Burden.

The priority of Service Excellence is a reflection of the Board’s commitment to providing the highest quality of customer service to our citizens, businesses, visitors and all other customers of Stafford County. Stafford employees pride ourselves in going above and beyond to take care of all of our customers. This section reflects examples of how our employees support Service Excellence.



## Financial Report to the Community

### Principles of Responsible and Accountable Government

*Maintain a balanced budget \* Strive to maintain a AAA bond rating \* Fully fund our pension liability including full implementation of the state's pension reform whereby employees pay approximately one-third of their pension costs \* Borrow money only for capital projects and borrow under strict debt limitations \* Maintain Reserves (12% undesignated fund balance; Reserve for capital projects; Rainy Day Reserve (for unforeseen circumstances); Stafford Opportunity Fund (for economic development projects) \* Report to the Board on costs savings and efficiencies \* Estimate revenues very conservatively \* Spend less than adopted budgets \* Maintain lowest per capita expenditures among peer localities \* Monitor expenses and revenues weekly \* Consistently use innovative practices to run government as efficiently as possible \* Provide monthly financial report to the community*

### Savings and Efficiencies

The Jail Authority recently sold bonds for capital improvements such as the roof, kitchen floor, security system and energy performance, as well as to refund some higher interest debt. The bonds sold for 3.32%. The refunded debt will save \$3.4 million over the life of the debt.

### Sign of the Times

Unemployment rates continued going down for Stafford County in July 2015. The rate of unemployment in June 2015 was 5.1% and fell to 4.7% in July 2015. In July 2014, the rate was 5.5%.

#### FY2016 Adopted Budget

The Board approved the FY2016 Budget on April 21, 2015.

#### Key Facts

- General government spending down for fourth time in seven years
- No tax or fee changes over FY15
- Staffing levels lower than 2006 levels
- Reserves fully funded
- 31 capital projects underway
- 92% of new revenue directed to Stafford County Public Schools





## In the Pipeline... Projects Coming to You

2015	
Aquia Landing Bath House – Complete	Mountain View Road Improvements, Phase I
Curtis Park Pavilion Improvements - Complete	Woodstream Trail
Dog Park at Duff Park - Complete	Falmouth Intersection Improvements - Complete
Stafford High School - Complete	Crow's Nest Nature Preserve - Public Access
2016	
Brooke Road Safety Improvements	Garrisonville Road/Onville Road Turn Lane Improvement
Truslow Road Improvements	Route 17 Widening
Mountain View Road Improvements, Phase II	Brooke Point High School Addition
Centreport Parkway	Belmont-Ferry Farm Trail, Phase 4, Pratt Park to the Chatham Bridge
Embrey Mill Park Rectangular Field Complex	Right Turn Lane at Route 1 and Garrisonville Road
Jeff Rouse Swim and Sport Center	Colonial Forge High School Addition
Poplar Road Improvements, Phase I, Phase II	Celebrate Virginia Water Tank
Trailblazing Signs	Poplar Road Improvements, Phase III
2017	
Warrenton Road Bike Trails	Ferry Road/Route 3 Intersection Improvements
Sanford Drive Waterline Improvement	Garrisonville Road Widening
Enon Road Widening	Belmont-Ferry Farm Trail, Phase 6, Chatham Bridge to Ferry Farm
Courthouse Area Water Tank	St. Clair Brooks Park Skateboard Park Expansion
Mountain View High School Addition	

Projects Under Construction in White

Projects Under Design in Yellow

State Projects in Pink



Stafford County  
General Fund Revenue / Expenditure Report  
FY 2016 through August 31, 2015

	Expenditures			Revenue			
	Appropriation *	Actual	%	Budget	Actual	%	
<b>General Government:</b>							
Board of Supervisors	\$ 627,556	\$ 95,790	15.3%	\$ -	\$ -	0.0%	Exp includes annual VACO membership; meeting broadcast svcs
Central Rapp Regional Library	4,813,859	1,203,465	25.0%	33,000	3,894	11.8%	
Commissioner of Revenue	2,546,743	338,680	13.3%	257,385	19,677	7.6%	Exp includes 1st qtr approp to Regional Library 1-month lag in receipt State Comp Bd reimbursements
Commonwealth Attorney	2,775,189	394,249	14.2%	1,261,314	76,719	6.1%	1-month lag in receipt State Comp Bd reimbursements
Comprehensive Services Act	5,214,749	285,927	5.5%	2,349,988	(218,248)	-9.3%	1-month lag in program exp; 2-month lag in State reimbursement; FY15 Accrual not rec'd until Sept.
Cooperative Extension	166,682	9,964	6.0%	-	-	0.0%	
Corrections	7,779,290	2,425,486	31.2%	483,510	103,503	21.4%	Exp includes 1st qtr approp to Regional Jail/Juv Ctr plus debt svc; Rev includes qtrly PILOT, VJCCCA and Jail admission fees
County Administration	1,070,607	163,536	15.3%	-	-	0.0%	
County Attorney	1,321,325	96,862	7.3%	-	-	0.0%	
Courts	1,802,751	220,117	12.2%	1,516,455	54,403	3.6%	1-month lag in receipt State Comp Bd reimbursements
Econ Devel & Legislative Affairs	845,678	105,280	12.4%	-	-	0.0%	
Finance and Budget	1,500,020	223,059	14.9%	-	-	0.0%	
Fire and Rescue	15,020,648	2,280,021	15.2%	2,740,000	106,373	3.9%	2-month lag in receipt of ambulance transport fees, other rev is inspection/permit fees
Human Resources	392,041	56,452	14.4%	-	-	0.0%	
Information Technology	2,154,195	491,162	22.8%	26,500	5,940	22.4%	Exp includes annual maint and security contracts; Rev is GIS maps and digital plat fees
Non-Departmental	2,156,444	892,277	41.4%	-	-	0.0%	Exp includes annual insurance premiums - VaCORP/VFIS
Parks, Recreation & Comm Facilities	11,323,455	1,917,569	16.9%	2,027,995	478,839	23.6%	Rev includes seasonal program fees
Partner Agencies	1,639,497	626,525	38.2%	35,000	8,950	25.6%	Exp is 1st qtr appropriation to Community Agencies, Small Agencies paid 100% ; Rev is well/septic permits
Planning and Zoning	2,211,941	315,642	14.3%	1,707,500	297,120	17.4%	Application activity
Public Works	4,507,659	690,389	15.3%	2,663,228	594,623	22.3%	Permit & fee activity
Registrar and Electoral Board	457,855	51,453	11.2%	49,240	-	0.0%	
Sheriff	24,711,050	3,636,203	14.7%	7,168,281	314,983	4.4%	
Social Services	6,432,185	832,807	12.9%	5,079,365	421,213	8.3%	
Treasurer	1,815,724	221,931	12.2%	656,664	76,978	11.7%	
<b>Total General Government</b>	<b>103,287,143</b>	<b>17,574,846</b>	<b>17.0%</b>	<b>28,055,425</b>	<b>2,344,967</b>	<b>8.4%</b>	

\* Appropriation amount includes a 5 % reduction to approved budget, encumbrances and commitments carried forward from FY15, additional appropriations approved by the Board of Supervisors, and miscellaneous grants.



Stafford County  
General Fund Revenue / Expenditure Report  
FY 2016 through August 31, 2015

	Expenditures			Revenue			
	Appropriation *	Actual	%	Budget	Actual	%	
Capital Outlay	\$ 2,913,227	\$ 703	0.0%	\$ 190,000	\$ 25,047	13.2%	Actual revenues to date are from Tech Fees
Debt Service	12,488,770	1,412,184	11.3%	-	-	0.0%	Principal & interest 2013 GO Bond & VSPA Bonds
Transfer to Other Funds	1,454,664	1,454,664	100.0%	500,000	-	0.0%	
Total County	120,143,804	20,442,397	17.0%	28,745,425	2,370,014	8.2%	
<b>Local School Funding:</b>							
Operations	106,901,437	-	0.0%				VPSA Bonds principal and interest
Debt Service	30,463,428	23,593,125	77.4%				
Construction	-	-	0.0%				
Total Local School Funding	137,364,865	23,593,125	17.2%				
Total	257,508,669	44,035,522	17.1%	28,745,425	2,370,014	8.2%	
<b>General Revenue:</b>							
Real Estate Taxes				153,829,536	149,413	0.1%	Taxes due Dec & June
Personal Property Taxes				32,262,000	135,488	0.4%	Taxes due Dec & June
Penalties and Interest				2,267,000	137,313	6.1%	Assessed when delinquency is paid
Sales Tax				12,150,000	-	0.0%	2-month lag in receipt of State funds
Consumer Utility Tax				7,779,000	334,796	4.3%	2-month lag in receipt of State funds for communications taxes, also includes consumer electric/gas and PEG fees
Motor Vehicle Licenses				2,345,000	29,332	1.3%	vehicle license fees due with June pers prop taxes
Bank Stock Taxes				300,000	-	0.0%	revenue received May/June based on previous year local deposits held
Recordation and Property Transfers				2,841,000	317,603	11.2%	1-month lag in reporting from Clerk of Court
Meals Taxes				6,884,000	601,192	8.7%	lag due to accrual of meals tax revenue
Other Local Taxes				34,300	1,051	3.1%	short-term rental taxes due quarterly
Use of Money and Property				125,400	17,677	14.1%	1-month lag in receipt; also includes disbursement of interest on developer securities
Other Local Revenue				2,191,789	511,196	23.3%	receipts for misc on-demand items
Intergovt Non-Categorical				12,919,300	2,889,530	22.4%	receipts due in August, Nov, and June
Total General Revenues				235,928,325	5,124,591	2.2%	
	\$ 257,508,669	\$ 44,035,522	17.1%	\$ 264,673,750	\$ 7,494,605	2.8%	percent of revenue excluding use of Fund Balance
Total General Fund				373,637			Fund Balance used for encumbrance / commitment rollovers
				\$ 265,047,387			

\* Appropriation amount includes a 5 % reduction to approved budget, encumbrances and commitments carried forward from FY15, additional appropriations approved by the Board of Supervisors, and miscellaneous grants.



Proffers  
Executive Report  
FY 2016  
1st Quarter

Project	Schools	Roads	Parks	Libraries	General Government	Fire & Rescue	Government Center	Landfill	Total Available
Augustine No. Section 5A									-
Sidewalk property along Onville Rd		2,868.48							2,868.48
Brentsmill				5,731.56	2,017.19		4,737.93	533.21	13,019.89
Butler Estates - Blake Way		18,280.00		2,035.00		1,072.00			21,387.00
Celebrate Va No Retirement		457,136.08	63,672.54	73,790.28		22,718.12			617,317.02
Embrey Mill	119,560.00					12,000.00			131,560.00
Southgate-Clear Spring Ln	22,500.00	9,000.00							31,500.00
Southgate-Cool Brook Ln	15,918.32	9,516.10	6,525.52	2,987.50		<b>350,331.20</b>			385,278.64
Southgate-Queensland Dr	81.72	6,508.85	1,097.14	502.83		331.44			8,521.98
Southgate-Bayside Dr	66,000.00	6,000.00							72,000.00
Southgate Section 1C-Final Plat		130,000.00							130,000.00
Stafford Civil War Park Section 8B			50,000.00						50,000.00
Stafford Nursing Home						36,733.74			36,733.74
Walgreens Cool Springs		253,518.07							253,518.07
West Hampton Village	(0.18)	27,001.88	1,094.42	9,898.64		2,304.08			40,298.84
<b>Total active Projects</b>	<b>224,059.86</b>	<b>919,829.46</b>	<b>122,389.62</b>	<b>94,945.81</b>	<b>2,017.19</b>	<b>425,490.58</b>	<b>4,737.93</b>	<b>533.21</b>	<b>1,794,003.66</b>



In the chart below, “Inputs” represent the interactions Economic Development staff have with citizens and businesses. “Outputs” reflect statistics regarding Stafford County that are reported by external agencies.

### INPUTS

	2015 Economic Development Activity Report					
	Site		E-Newsletter	Website	Social media	
	Visits	Walk-ins	Outreach	Views	interactions	
	1st Qtr	54	248	5,098	13,258	145,502
	2nd Qtr	56	279	8,419	16,954	114,643

### OUTPUTS

#### Quarterly Census of Establishments / Employment / Wages for Stafford County

		Average Establishments				Average Employment			
Year	Period			Delta	% Growth			Delta	% Growth
2009	4th Qtr	2,259				35,064			
2013	4th Qtr	2,327	1 year	67	2.88%	39,753	1 year	308	0.77%
2014	4th Qtr	2,394	5 year	135	5.98%	40,061	5 year	4,997	14.25%

		Average Weekly Wage			
Year	Period			Delta	% Growth
2009	4th Qtr	\$882			
2013	4th Qtr	\$886	1 Year	34	3.84%
2014	4th Qtr	\$920	5 Year	38	4.31%

Monthly Unemployment	
Period	Unemployment Rate (%)*
Jul-10	6.5
Jul-14	5.5
Jul-15	4.7

Commercial Vacancy Rates - 2Q15			
	2Q15 **	1 yr trend	5 yr trend
Office	16.50%	↑	↑
Industrial	11.00%	↓	→
Retail	5.40%	↓	↓

Source: VEC/Labor Market Statistics, Covered Employment and Wages Program (lags 2 Qrts behind)

\*Source: LAUS Unit and Bureau of Labor Statistics

\*\* Source: CoStar



On September 1, 2015, the Board of Supervisors adopted the 2015 Economic Development Strategic Plan update. This Plan replaced the 2006 Economic Development Strategic Plan and the Economic Development 10-Point Plan. This is the first monthly report based upon the goals and recommendations of the 2015 Plan.

- Goal 1: Continue to expand business growth and employment becoming a more progressive center of employment within the greater Washington DC Metropolitan Area.
- Goal 2: Accelerate infrastructure upgrades serving critical commercial and industrial sites.
- Goal 3: Continue to seek new and upscale retail and restaurants within the County both to attract new development and to enhance the quality of life of County residents.
- Goal 4: Continue to build and support technology and entrepreneurship growth and fully support the STRC Initiative to retain and grow high-tech jobs and businesses.
- Goal 5: Continue Redevelopment Area programs focusing on creating a sense of place.
- Goal 6: Leverage and grow the medical/allied health care base.
- Goal 7: Focus the County's objectives and continue to be more proactive in building an enviable community.
- Goal 8: Promote economic development and business expansion while living the Comprehensive Plan's vision of preserving rural land outside of the growth area.
- Goal 9: Consider available and appropriate riverfront areas in the County for compatible commercial development.
- Goal 10: Continue progress improving the overall development review and permitting processes, keeping taxes low, in an effort to further our "business friendly community" goals.





- During September, staff met with James Matthews, Express Employment's owner. The company offers a view into employment placement, human resources consulting, and the pillar of all successful small business – building long-term relationships. The team focuses on client organization, competition and managers to better define the work and skill sets. **(Goals 1 and 5)**
- There are ongoing efforts to respond to all company inquiries within one day with an acknowledgment of any issues and within 48 hours with a preliminary concept for resolution. **(Goals 1 and 5)**
- During September, staff participated in the Third Annual Washington D.C. & Mid-Atlantic Data Center Summit in Reston, VA, as a sponsor and panel session speaker on: The Impact of Emerging & Tertiary Markets & Site Selection: Analysis of the Methodology of New Development and Incentives Tied to Rising Submarkets. The summit included over 325 data center professionals and Economic Development staff hosted a table marketing Stafford's data center parcels. **(Goals 1, 4, 5 and 6)**
- During September, AFCOM, the world's largest data center professional's association, held its Data Center World National Harbor Conference. Over 400 attendees and exhibitors were at the conference that included an impressive list of Fortune 500 Companies as well as industry leaders. Networking venues provided economic development opportunities to introduce Stafford's Data Center Attraction Initiative and develop new leads and relationships. **(Goals 1, 4, 5 and 6)**
- Staff attended the Virginia Economic Development Association's (VEDA) Fall Conference in Alexandria. The conference theme was Virginia's Entrepreneurial Ecosystem. Economic developers examined the vital role that entrepreneurship plays and how incorporating entrepreneurship support programs and creating partnerships for entrepreneurial attraction can benefit every community in the Commonwealth. Speakers provided best practices, ideas and practical applications for the economic developer's role in entrepreneurial and small business development strategy and how to integrate these efforts into their current efforts of business attraction, retention and expansion. **(Goals 1, 4, 5 and 6)**
- A ribbon-cutting event was held on Saturday, September 12, to celebrate the recent expansion of the Dollar Tree store in Washington Plaza. Jeff Standring manages the redesigned store and proudly reviewed the improved lighting, product placement and wider aisles. Dollar Tree Stores (NASDAQ: DLTR) is the nation's leading operator of single-price-point dollar stores, has more than 5,400 stores and their corporate headquarters is located in Virginia. They provide case-quantity purchasing to small businesses, and recently acquired the Family Dollar store chain, a former competitor. With the attraction of Advanced Auto and expansion of Cato's, the plaza will soon add additional retail. **(Goals 3 and 5)**
- During September, a ribbon cutting was held at the Emmanuel AME Church in Chatham. The Fredericksburg Chamber hosted the event for Touch of Class Event Management, LLC. Reverend Lawrence Davies, former mayor of Fredericksburg, provided the keynote address and Reverend Herman L. Gladney offered the blessing to launch Ms. Shawan Davis' new event management firm. **(Goals 3 and 5)**



- Republic Capital Access provided an overview of their unique capital financing program focused solely on government contractors. Financing solutions range from growth capital to fund large task orders, to custom solutions for clients. They utilize a securitization structure to fund receivables and other federal government obligations from the clients' balance sheet. The company collaborates with other capital providers that specialize in a variety of financial products, including senior debt, mezzanine debt, and equity capital. **(Goal 4)**
- Centerport and Waterfront Priority Focus Areas (PFA) are being defined. **(Goal 7)**
- A position description is being drafted to recruit an executive director of the Stafford Research and Tech Center. Following the selection of a director, administrative support will be recruited, marketing resources will be developed a website will be created and a contract will be entered into for management of the incubator/co-working space. **(Goal 4)**
- Work is ongoing on identifying sites/areas in the county to target for utility infrastructure enhancement as well as an inventory of transportation/traffic issues. These actions will aid continued efforts to incorporate changes into the CIP and state transportation plan. **(Goals 2 and 5)**
- Staff is meeting bi-weekly internally to discuss relevant economic development issues and meeting quarterly with new businesses to refine the process as needed. Specific project meetings will be scheduled as needed. **(Goals 2 and 5)**
- Work is ongoing to continually monitor and update the Economic Development website. **(Goal 7)**
- The sign ordinance is being revised to create better visual impact from I-95. **(Goals 1 and 5)**
- Planning and Zoning is reviewing options to better support Marine Corps Base Quantico in future Base Closure and Realignment Commission (BRAC) rounds through implementation of the Joint Land Use Study (JLUS) program. **(Goal 4)**
- During September, the Modern Day Marine Expo, held at Marine Corps Base Quantico, brought over 8,700 attendees and 392 exhibitors together to present and demonstrate new military equipment, systems, services and technology to prepare and equip the 21st century Marine. Stafford County partnered with the region's other economic development departments in a booth hosted by Spotsylvania County. The event connected attendees, contractors and exhibitors to business services, academic studies, tourism and quality of life information. Also during September, planning for an EDA/BAC workshop on October 20, 2015, continued. **(Goal 4)**



- Also during September, the AFCEA Potomac Chapter held an event at the Clubs at Quantico. The event featured Brigadier General Mike Groen, USMC, Director of Intelligence, Headquarters Marine Corps. General Groen provided remarks and answered questions about the department's mission. The Director of Intelligence is the Commandant's principal intelligence staff officer and is the functional manager for intelligence and cryptologic activities which encompass the Marine Corps Intelligence Surveillance and Reconnaissance Enterprise. AFCEA International is a non-profit membership association serving the military, government, industry and academia as an ethical forum for advancing professional knowledge and relationships in the fields of communications, IT, intelligence, and global security. (Goal 4)
- Planning and Zoning is processing amendments to revise zoning ordinances. **(Goal 7)**
- During September, a Workforce Development Forum was held. Chancellor of the Virginia Community College System Glenn DuBois, presented Fredericksburg Chamber members and guests with a recently completed report that will also be presented to Virginia General Assembly members. Findings of the report include a "1:2:7" finding that says for every one graduate degree occupation, there are two supporting bachelor degree occupation workers and seven supporting mid-skill occupation workers. In addition, future job growth needs to focus on the "7" supporting mid-skill occupation jobs, where Virginia is lacking. These include plumbers, electricians, mechanical technicians and other jobs that do not require a four-year degree. The proposed program will provide educational funding for mid-skill jobs, will create over 10,000 jobs and put millions of dollars back into the state's general fund. **(Goal 4)**

### TOURISM

- The Yankees in Falmouth! (and some Confederates too) event took place on Saturday, September 12, and Sunday, September 13. More than 880 residents and re-enactors visited the Historic Port of Falmouth and the Moncure Conway House to commemorate the occupation of Falmouth by Union troops in 1862-1863. Staff incorporated a successful, first annual Instagram Photo contest, with 24 entries for four categories. Prizes were distributed to four winners.
- Stafford's first annual Restaurant Week is scheduled for October 16 – 25. Eighteen locally owned and operated restaurants throughout the county are scheduled to participate in the program. Restaurant Week listings and information can be found on [www.TourStaffordVA.com](http://www.TourStaffordVA.com).
- On September 24, 28 lead Stafford County Social Studies educators participated in the first of six local history site visits in Stafford County. Elementary through high school educators met at Aquia Landing to discuss the history of this historic site in order to encourage the integration of local history into the Social Studies curriculum and to familiarize teachers with local history. A 45-minute lecture was administered by Stafford County Historical Society member, Jane Conner, and Stafford Tourism and Special Projects Consultant, Tramia Jackson. The next teacher visit will be at Government Island on October 22, 2015.



## Capital Projects Update

PROJECT	Mountain View Road Safety Improvements Phase I
Description	Safety improvements on Mountain View Road between Joshua Road and Rose Hill Farm Drive. (A 2008 Transportation Bond Referendum Project)
Budget Amount	\$7,550,000
Projected Completion Date	December 2015
Recent Activity	The contractor has prepared the final section of permanent road widening with stone in preparation for paving. The temporary road widening is being removed. Final grading and seeding of the ditches is underway.



PROJECT	Brooke Road Safety Improvements
Description	Safety Improvements on Brooke Road Between Eskimo Hill Road and Stagecoach Road (A 2008 Transportation Bond Referendum Project)
Budget Amount	\$6,500,000
Projected Completion Date	November 2017
Recent Activities	Easements and right-of-way have been acquired. Dominion Virginia Power will start its relocation efforts in October.



## Capital Projects Update

PROJECT	Poplar Road Safety Improvements Phase I and Phase II
Description	Safety improvements on Poplar Road between Route 17 and Kellogg Mill Road. (A 2008 Transportation Bond Referendum Project)
Budget Amount	\$5,836,000
Projected Completion Date	October 2016
Recent Activity	The contractor installed turn lane improvements at the intersection of Poplar Road and Warrenton Road and paved a portion of the intersection. The contractor is working on Poplar Road north of Truslow Road and has added temporary widening.



PROJECT	Poplar Road & Mountain View Road Intersection Safety Improvements Design Phase III
Description	Safety improvements on Poplar Road at the intersection of Mountain View Road and south of the intersection of Poplar Road (A 2008 Transportation Bond Referendum Project)
Budget Amount	\$1,500,000
Projected Completion Date	October 2016
Recent Activity	Property acquisition efforts have commenced (10 parcels). Six property owners have signed agreements. Preparing four new plats for properties that have recently had boundary line adjustments. Negotiations will resume after plats are prepared and will complete acquisitions this fall.





## Capital Projects Update

PROJECT	Mountain View Road Safety Improvements Phase II-Extension
Description	Safety improvements on Mountain View Road between Mountain View High School and Rose Hill Farm Drive.
Budget Amount	\$2,650,000
Projected Completion Date	March 2016
Recent Activity	Final paving has been completed. The contractor removed temporary road sections and worked on final grading of the ditches (see photo below left). The staging area was reseeded.




PROJECT	Wayfinding Signs System Phase II
Description	Working with Economic Development staff to place trailblazer signs throughout the County. (A 2008 Bond Referendum Project)
Budget Amount	\$296,000 for engineering; \$160,000 for fabrication and installation
Projected Completion Date	April 2016
Recent Activity	Installation of sign post foundations has started. The contractor will continue to dig and then pour concrete foundations for all 39 locations while the signs are being fabricated. The contractor started on the southern end of the county and is working northwards.





## Capital Projects Update

PROJECT	Garrisonville Road Widening
Description	Design and construction of project under the Public Private Transportation Act. The Garrisonville Road improvements are between Onville Road and Eustace Road. (A 2008 Transportation Bond Referendum Project)
Budget Amount	\$13,765,478
Projected Completion Date	June 2017
Recent Activity	Cost estimates have been received from utility companies for utility relocation. Right of way acquisition has started. All offer letters sent to property owners. Negotiations are underway and 12 properties out of 39 total properties have settled. Three existing buildings will be impacted. The goal is to wrap up land acquisition this fall.
PROJECT	Truslow Road Reconstruction
Description	Design and construction of project under the Public Private Transportation Act. The Truslow Road improvements are between Plantation Drive and Berea Church Road. (A 2008 Transportation Bond Referendum Project)
Budget Amount	\$7,383,000
Projected Completion Date	January 2016
Recent Activity	Clearing and grubbing has been completed. The storm water basin has been constructed. The contractor continues to work on grading operations and installation of drainage structures. Curb installation has started. The contractor placed base stone on the new roadway in Phase I in advance of paving, which started in October.
	



## Capital Projects Update

PROJECT	Embrey Mill Park & Jeff Rouse Swim and Sport Center
Description	Embrey Mill Park will be home to a multi-field, rectangular athletic field complex, which is funded by the 2009 Park Bond Referendum, as well as the Jeff Rouse Swim and Sport Center, a new indoor recreation facility. This 76,000 SF indoor recreation facility will have 3 pools, one of which is 50 meters x 25 yards, that will accommodate high level championship swim meets, space for fitness equipment, aerobics, spinning, 2 basketball courts, and classrooms.
Project Budget Amount	\$26,100,000
Current Projected Completion Date of Project	March 2016
Recent Activity	Construction of the Jeff Rouse Swim and Sport Center is underway. Exterior masonry walls are 95% complete. Most roof trusses and roof decks are in place. Concrete floor slabs have been poured in many areas of the building. Interior wall framing and painting of masonry underway. HVAC duct installation continues. Setting mechanical units on the roof. Site lighting poles have been erected. Trees are being planted. Pool contractor mobilized October 5 with pool excavation underway. Construction of the four synthetic turf fields, two grass athletic fields, athletic field lights, restroom and concession buildings, and parking is underway. The restroom and concession buildings are nearly complete. The concrete plaza around these buildings is being poured. Site lighting is being installed. The athletic field lights were tested October 13.



*Crane setting HVAC units on roof of aquatic center.*



*Sod on field 1*



## Capital Projects Update

PROJECT	Woodstream Trail to Smith Lake Park
Description	Trail from the Woodstream Community to Smith Lake Park
Project Budget Amount	\$685,000
Current Projected Completion Date of Project	October 2015
Recent Activity	The south and north bridges' abutments have been poured. The south bridge abutment has been backfilled, the stream bank armoring is complete, and the bridge has been set in place. Storm pipes are complete. Finished and seeded the grade above retaining wall B. Putting trail to final grade and finishing the edges with topsoil, seed and erosion matting.




## Capitol Projects Update

PROJECT	Belmont-Ferry Farm Trail Phase 4
Description	Trail from Pratt Park to Route 3 at the Chatham Bridge
Project Budget Amount	Estimated to be \$1,014,000
Completion Date of Design Phase	June 2016
Current Projected Completion Date of Project	December 2016
Recent Activity	VDOT has authorized Stafford to award the bid for the Belmont street crossing project. Staff has agreed with the National Park Service on details of the agreement for the trail to cross their property. VDOT has been requested to authorize Right of Way acquisition.





## Capitol Projects Update

PROJECT	Celebrate Virginia Water Tank
Description	Construction of a \$1 million gallon elevated water tank on Greenbank Road in Celebrate Virginia near Banks Ford Parkway to replace the existing Berea Tank at Dominion Virginia Power.
Project Budget Amount	\$2.5M
Current Projected Completion Date of Project	September 2016
Recent Activity	The contractor has provided submittals for the foundation. The contractor will begin site clearing this month.
PROJECT	Sanford to Olde Forge Water Line (342 Phase II)
Description	Construction of approximately 16,000 linear feet of 30-inch diameter waterline from the intersection of Greenbank Road and Sanford Drive to the Olde Forge neighborhood.
Project Budget Amount	\$4.6 M
Current Projected Completion Date of Project	September 2016
Recent Activity	Pipe installation has begun on Sanford Drive. Encountered a Cox cable line that was not discovered during design. Will work with Cox to move the line, meanwhile installation activities have shifted near Riverside Center. Staff has also provided geotechnical information to VDOT and received approval for bore under I-95.
	



## Capitol Projects Update

PROJECT	AUSTIN RUN SANITARY SEWER & PUMP STATION REPLACEMENT
Description	The existing pump station is near capacity and has experienced several overflows over the past five years. The equipment in the pump station is antiquated and in disrepair. The pump station is scheduled to be replaced with a state of the art screw pump system with all the appropriate piping to position the pump station adjacent to Aqua Wastewater Treatment Facility. The close proximity of the pump station to the wastewater facility will save the county a considerable amount of energy and money.
Project Budget Amount	\$5.2M
Current Projected Completion Date of Project	September 2015
Recent Activity	Staff continues to work with the contractor on issues regarding the bore under Route 1. Additional investigations will be conducted by the contractor to identify the obstruction encountered during the bore. The pump station controls have been tested. There are a few punch list items, but it is ready to be put on line once the sewer line is completed.



*Pump Station*



*Generator*





## Capitol Projects Update

PROJECT	Old Route 3 Sewage Pump Station
Description	Project removes the existing pump station and builds a new pump station adjacent.
Project Budget Amount	\$1.173M
Current Projected Completion Date of Project	November, 2015
Recent Activity	The site is nearing completion. All the major elements are now in place and testing for many of the components is beginning. Transfer of services over to the new pump station is expected within the next month after which the existing pump station will be demolished and the final entrance to the new site will be established.



*Old Route 3 Sewer Pump Station*



PROJECT	Route 1 North Sewer Line
Description	Approximately 4,400 feet of 18-inch gravity sewer along and parallel to Route 1 will replace deteriorated gravity sewer and provide additional capacity to move wastewater from the northern part of the county toward the Aquia Creek PS at Route 1 and Telegraph Road.
Project Budget Amount	\$4.15M
Completion Date of Design Phase	Fall 2014
Current Projected Completion Date of Project	December 2016
Recent Activity	The design is complete and plans have been approved. An agreement has been reached with the final property owner for acquisition. Staff is putting together the technical specifications. Staff plans to bid this project this winter for a spring construction start.

### **Pump and Haul Report**

Stafford County has a policy of providing pump and haul services to provide sewer service to existing residences when there are no feasible alternatives for repair or replacement of failed on-site sewage disposal systems and it is not cost-effective to extend public sewer. This allows the County to address potential public health problems caused by malfunctioning on-site disposal systems. This monthly report tracks the numbers of both subsidized and non-subsidized customers.

Pump and Haul Customers		
	August 2015	September 2015
<b>Subsidized</b>	23 (3 temporary)	23 (3 temporary)
<b>Non-subsidized</b>	22	22



### PERMIT ACTIVITY REPORT

September 2015

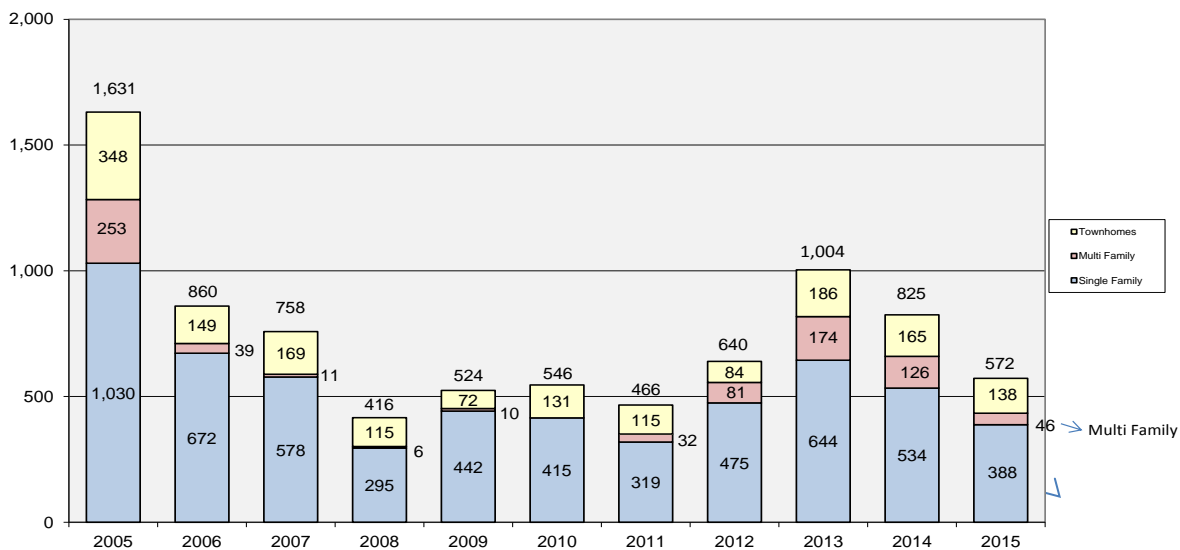
Month

Year-to-Date

PERMIT ACTIVITY			Percent	YTD	Previous YTD	Percent
	September 2015	September 2014	Change	1/1/15-9/30/15	1/1/14-9/30/14	Change
<b>PERMITS ISSUED</b>	420	333	26	3,489	3,057	14
CONSTRUCTION VALUE	\$17,154,883	\$22,875,225	(25)	\$200,052,959	\$209,878,165	(5)
FEES	\$144,205	\$130,018	11	\$1,630,006	\$1,440,834	13
<b>NEW CONSTRUCTION</b>						
<b>RESIDENTIAL</b>						
SINGLE-FAMILY DWELLINGS	41	45	(9)	388	403	(4)
TOWNHOUSE/DUPLEX DWELLINGS	4	1	300	138	118	17
MULTI-FAMILY DWELLINGS	0	0	0	46	115	(60)
(Apartments and Condominiums)						
TOTAL HOUSING UNITS	45	46	(2)	572	636	(10)
CONSTRUCTION VALUE	\$10,781,861	\$14,500,351	(26)	\$129,633,537	\$151,617,695	(14)
<b>COMMERCIAL</b>						
COMMERCIAL	1	2	(50)	10	10	0
CONSTRUCTION VALUE	\$2,077,000	\$4,850,000	(57)	\$11,510,207	\$20,104,750	(43)
<b>ADDITIONS/ALTERATIONS</b>						
RESIDENTIAL	245	197	24	1,906	1,788	7
COMMERCIAL	129	88	47	1001	623	61
CONSTRUCTION VALUE	\$4,296,022	\$3,524,874	22	\$58,909,215	\$38,155,720	54
<b>CERTIFICATES OF OCCUPANCY</b>						
SINGLE-FAMILY DWELLINGS	50	49	2	372	359	4
TOWNHOUSE/DUPLEX DWELLINGS	26	16	63	138	111	24
MULTI-FAMILY DWELLINGS	17	21	(19)	42	117	(64)
(Apartments and Condominiums)						
NEW COMMERCIAL	1	0	100	6	15	(60)
COMMERCIAL CHANGE	4	3	33	65	143	(55)

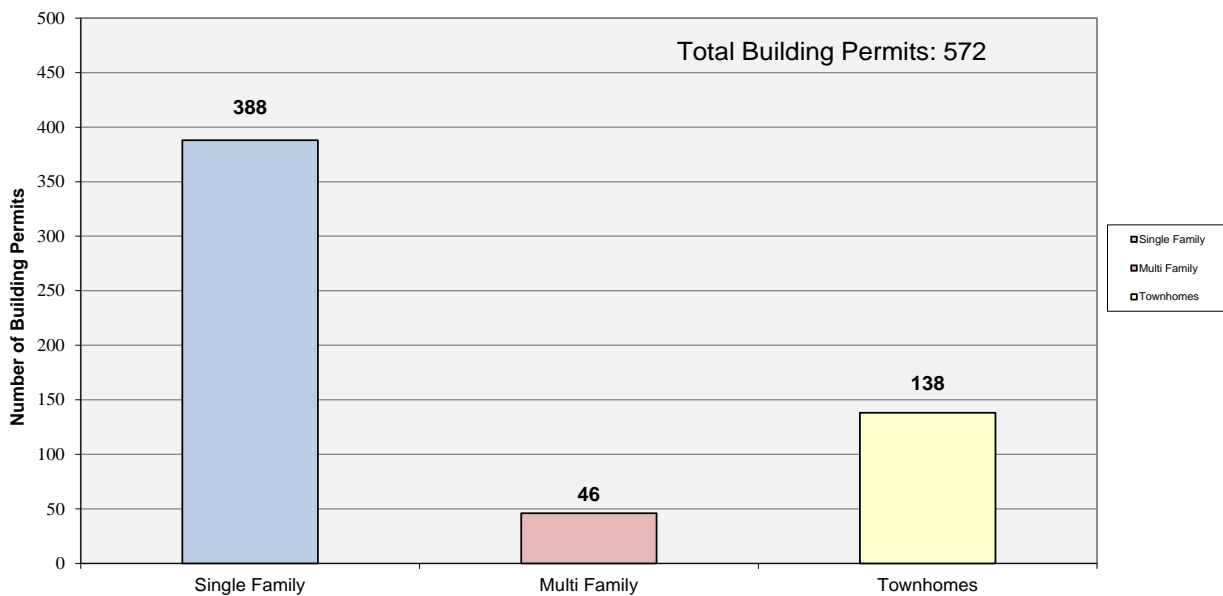


### HISTORY OF BUILDING PERMITS ISSUED 2005 - 2015 Full-Year Statistics

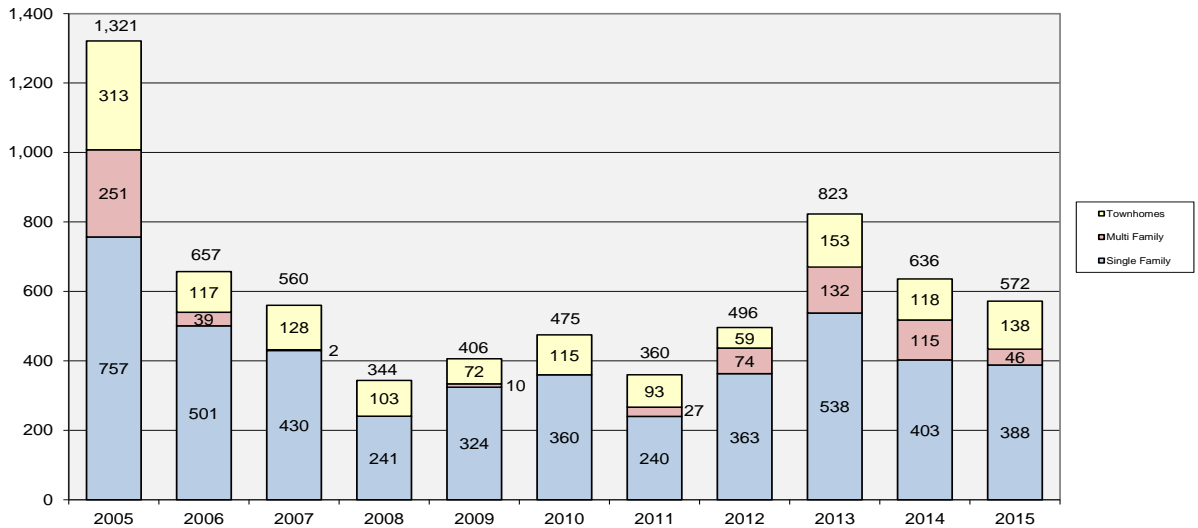


YEAR (2005 - 2014 are full-year statistics. 2015 statistics are for January - September)

### BUILDING PERMITS ISSUED THROUGH September 2015

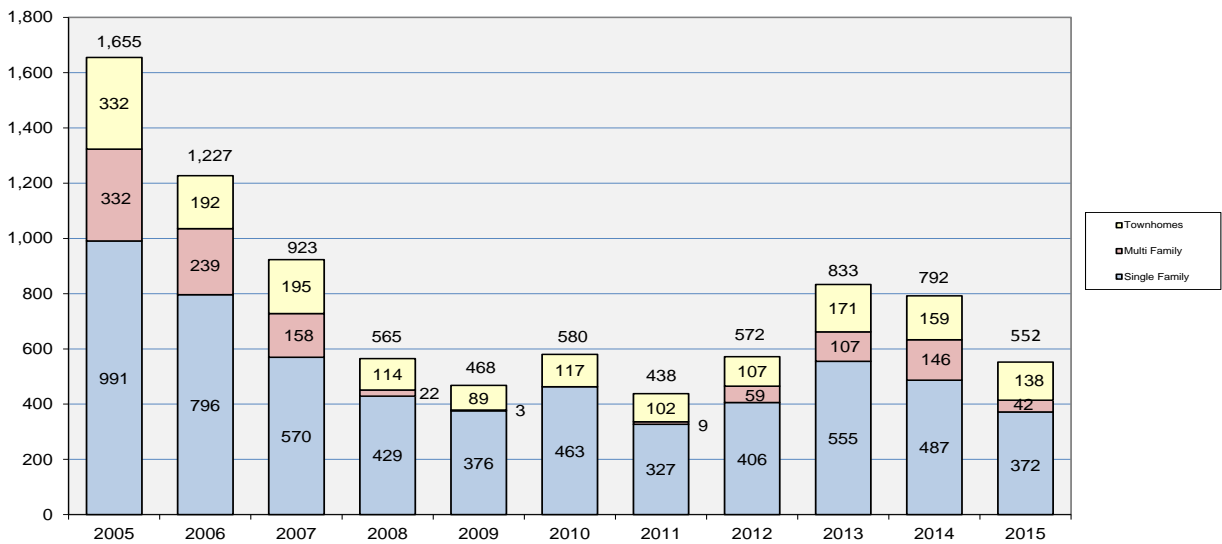


### HISTORY OF BUILDING PERMITS ISSUED 2005 - 2015 January - September Each Year



YEAR (2005 - 2015 year statistics for January - September)

### HISTORY OF OCCUPANCY PERMITS ISSUED 2005 - 2015 Full-Year Statistics

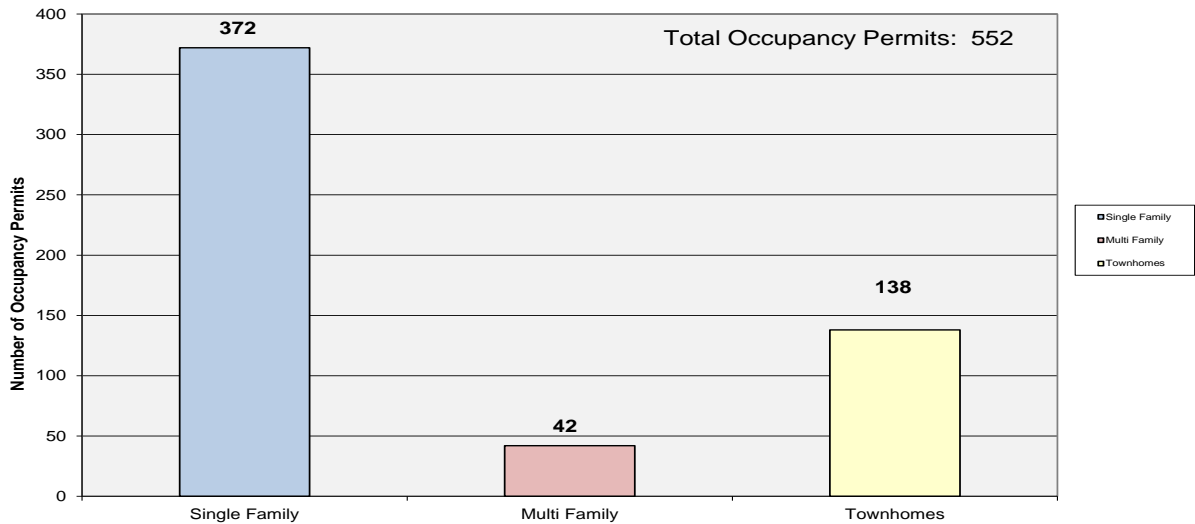


YEAR (2005 - 2014 are full-year statistics. 2015 statistics are for January - September)

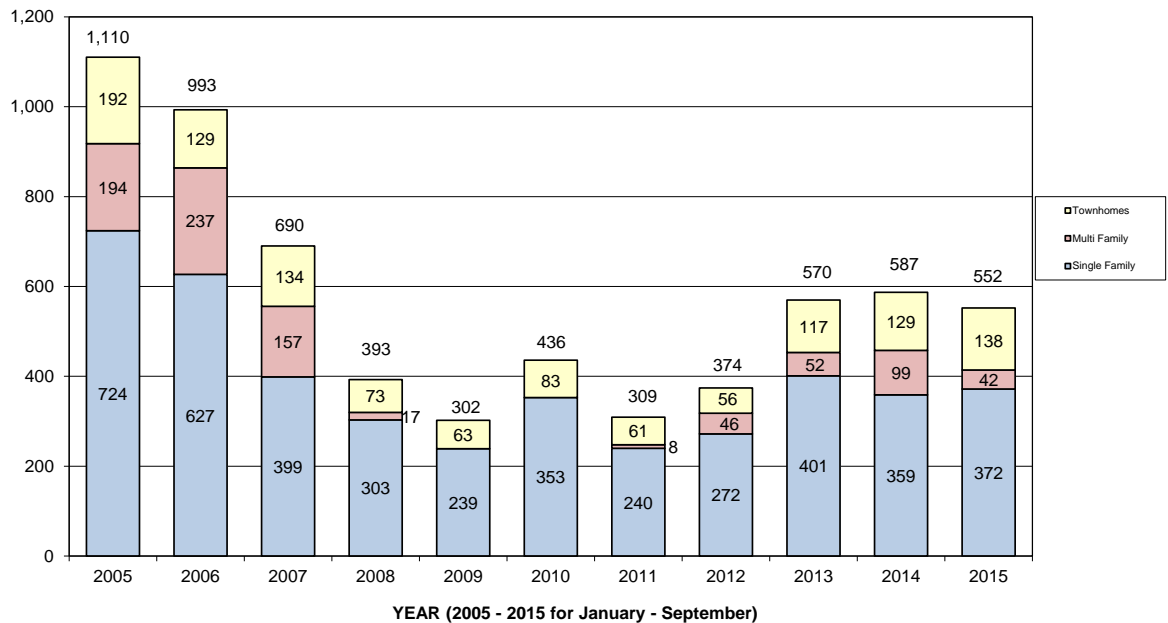




### OCCUPANCY PERMITS ISSUED THROUGH September 2015



### HISTORY OF OCCUPANCY PERMITS ISSUED 2005 - 2015 January - September



### PLANNING AND ZONING SUBMITTALS AND APPROVALS SEPTEMBER 2015

SUBDIVISION PLANS			
ITEM	DESCRIPTION	ACTION	ELECTION DISTRICT
<b>Submittals</b>			
BELLS RUN SEC 2B	Final subdivision plat creating 24 townhomes zoned R2 on 12.44 acres	9/29	Aquia
HIDDEN LAKE SEC 2	Waiver of Sec 22-143 of the Subdivision Ordinance to consolidate residential lots into adjoining property owners	9/25	Rock Hill
POPLAR VALLEY EST	Minor subdivision plat creating 5 single family residential lots zoned A1 on 66.105 acres	9/24	George Washington
WOOD LANDING EST PH II	Final subdivision plat creating 18 single family residential lots zoned A1 on 59.304 acres	9/23	George Washington
AQUIA INLET EST SEC 2	Vacation/dedication of easements zoned A1 on 3.284 acres	9/22	Aquia
TYLER & MERCER	Boundary Line Adjustment for 2 single family residential lots zoned A2 on 6.3877 acres	9/21	Hartwood
COURTHOUSE MANOR	Dedication of water and sanitary sewer easements zoned R1 on 15.87 acres	9/18	Aquia
AQUIA OVERLOOK SEC 4	Boundary Line Adjustment for 3 single family residential lots zoned A2 on 4.2 acres	9/18	Aquia
EMBREY MILL PHASE 1	Early Grading Plan for Embrey Mill Road and Section 4 for earthwork zoned PD-2 on 675.63 acres	9/14	Garrisonville
FOREST VIEW EST LOT 2	Easement plat for Fire Department access zoned A1 on 5.09 acres	9/11	Hartwood
AQUIA OVERLOOK SEC 3	Over lot grading plan for 18 single family residential lots zoned A1 & A2 on 9.9 acres	9/10	Aquia
ESTATES AT ROCKY PEN	Dedication plat for drainage easements zoned A1 on 3.03 acres	9/10	Hartwood
RAPPAHANNOCK LANDING SEC 3A	Dedication Plat for storm drainage, site distance, water and sewer easements zoned R2 on 1.99 acres	9/8	George Washington
GARRISON	Consolidation Plat of 2 single family residential lots zoned A2 on 2.1574 acres	9/4	Aquia
AQUIA EPISCOPAL CHURCH	Dedication Plat for storm drainage, storm sewer, storm water management access, water and sewer easements zoned R1 on 42.82 acres	9/2	Aquia
<b>Approvals</b>			
WALTERS	Minor subdivision creating 1 single family dwelling lot zoned A1 on 64.1802 acres	9/29	Hartwood
BEACH FARM	Minor subdivision plat creating 1 single family residential lot zoned A1 on 36 acres	9/24	Rock Hill
OAKS OF HIGHLAND HOMES	Minor subdivision plat creating 1 single family residential lot zoned R1 on 16 acres	9/24	Falmouth
CRANEWOOD SEC 2 LOT 10	Boundary Line Adjustment for 2 single family residential lots zoned R1 on 0.4511 acres	9/23	Falmouth



## Planning and Zoning Update

SUBDIVISION PLANS (cont.)			
ITEM	DESCRIPTION	ACTION	ELECTION DISTRICT
<b>Approvals</b>			
CARTERS CROSSING COMM MULTI-TENANT	Easement plat for utilities, storm drainage and access easements in a shopping center zoned B-2 on 1.80 acres	9/21	George Washington
LEELAND STATION SEC 7A	Final plat creating 54 single family residential lots zoned PD-1 on 41.978 acres	9/11	Falmouth
THE GLENS	Waiver of Subdivision Ordinance Sec 22-176(e) & (f) to allow 2 lots served off a PAE zoned A1 on 24.6 acres	9/9	Rock Hill
GARRISONVILLE LANDING	Technical change to remove Russell Kiel Court, replace with a PAE(waiver for PAE in major subdivision approved by PC), lose 4 lots and remove BMP's zoned A1 on 84.19 acres	9/2	Rock Hill
COLONIAL FORGE WOODCUTTERS RD PH 3	Dedication plat for right of way, slope, grading and drainage easements for Colonial Forge Woodcutters Road Phase 3 zoned R-3 on 2.82 acres	9/2	Hartwood
LEELAND STATION PCL B	Final subdivision plat creating 1 single family residential lot zoned PD-1 on 27.454 acres	9/1	Falmouth
COLONIAL FORGE SEC 8 REV	Minor revision a Construction Plan extending sanitary sewer zoned R-3 on 17.69 acres	9/1	Hartwood
<b>SITE PLANS</b>			
ITEM	DESCRIPTION	ACTION	ELECTION DISTRICT
<b>Submittals</b>			
MARY WASHINGTON TIMBER OPERATION	Grading plan for timbering zoned M1 on 26.9 acres	9/30	Hartwood
LUPI OFFICE PK PH 3 REV	Major site plan revision relocating a sewer lateral from the south of building #3 to the north zoned B-2 on 3.03 acres	9/23	Rock Hill
<b>Approvals</b>			
TELECOM COX COMMUNICATIONS	Minor site plan constructing 2,270 sq. ft. equipment building addition zoned on A2 on 1.54 acres	9/24	Falmouth
CURTIS PARK	Minor site plan constructing an 1800 sq. ft. maintenance building zoned A1 on 183.52 acres	9/18	Hartwood
CENTREPORT PKWY/RAMOTH CHURCH	Major revision to an Infrastructure Plan extending the entrance zoned A1 on 49.493 acres	9/10	Hartwood
TOWN CTR AT AQUIA REV	Minor revision to major site plan constructing 8 multifamily residential buildings and modifying the street layout and parking zoned P-TND on 36.35 acres	9/4	Aquia
LUPI OFFICE PK PH 3	Major Site plan for two one story office buildings totaling 18,213 sq. ft. zoned B-2 on 3.03 acres	9/2	Rock Hill
RAPPAHANNOCK LANDING REC CENTER	Major Site Plan for a 4,679 sq. ft. recreational facility zoned R2 on 1.91 acres	9/1	George Washington



## Planning and Zoning Update

OTHER			
Submittals/Approvals			
GRANVILLE EST	Perennial flow determination for a cluster subdivision of 65 single family lots zoned A1 on 232.76 acres	Approved 9/23	Falmouth
STAFFORD VILLAGE CENTER	Special exception for encroachment into the CRPA for a reclassification from R1 to P-TND on 45.31 acres	Submitted 9/22	Garrisonville
SAKRY GARAGE	Chesapeake Bay Special Exception allowing a garage within the CRPA zoned A2 on 1.37 acres	Submitted 9/14	Rock Hill
CENTREPORT SHOPPING CENTER	Perennial flow determination zoned B-2 on 51.25 acres	Submitted 9/11	Hartwood
RECLASSIFICATION/CONDITIONAL USE PERMIT			
ITEM	DESCRIPTION	ACTION	ELECTION DISTRICT
Submittals			
TOWN CENTER AT AQUIA	Conditional use permit to allow 2 drive through facilities in the P-TND and HCOD	Approved 9/15	Aquia
STAFFORD COUNTY LANDFILL/TOWER	Conditional use permit and comprehensive plan compliance to allow a 190-foot telecommunications tower and equipment zoned A1 on 71.34 acres	Submitted 9/15	Aquia
ABBERLY AT STAFFORD COURTHOUSE PROFFER AMENDMENT	Proffer amendment to include 102 one-bedroom, 180 two-bedroom, and a maximum of 6 three-bedroom dwelling units zoned UD-4 on 22.02 acres	Approved 9/1	Aquia
ZONING			
ITEM	DESCRIPTION	ACTION	ELECTION DISTRICT
Zoning Inspections			
Conducted	45	n/a	Various
Cited	37	n/a	Various
Other	49	n/a	Various
Zoning Permits			
Commercial New	3	n/a	Various
Commercial Change	25	n/a	Various
Residential New	88	n/a	Various
Residential Change	110	n/a	Various
Signs	10	n/a	Various
Daycare	1	n/a	Various
Home Occupancy Home Business	14	n/a	Various
Temporary Structure	6	n/a	Various
Demo	1	n/a	Various
Retaining Walls	2	n/a	Various
Zoning Verifications			
7			Various
Zoning BZA		ACTION	ELECTION DISTRICT
NEWTON	Appeal of a Zoning Notice of violation regarding a junkyard zoned A2	Denied 9/22/15	George Washington
AUSTIN PARK DEVELOPMENT APPEAL	Appeal of a Zoning Administrator's determination regarding vested rights zoned B-2	Denied 9/22/15	Aquia
BUKSH	Appeal of a Zoning Notice of violation regarding converting a single family dwelling into a duplex	Submitted 9/17/15	Falmouth



## Planning and Zoning Update

ORDINANCES/RESOLUTIONS			
ITEM	DESCRIPTION	ACTION	ELECTION DISTRICT
<b>Submittals/Approvals</b>			
Ordinance 015-35 RBC	Authorize the Planning Commission to amend Performance Standards in RBC Districts	Approved 9/15	n/a
Land Development Application Review Services Fess	Authorize the County Administrator to advertise a public hearing to amend fees for minor conditional use permit and proffer amendment applications	Approved 9/15	n/a
Shea Estates	Authorize a public hearing vacating a note regarding further subdivision of property	Approved 9/3	n/a
Amend Comprehensive Plan	Add "Stafford County Economic Development Strategic Plan" to the Comprehensive Plan	Approved 9/3	n/a
Ordinance 015-24 P-TND	Amend definitions, special regulations, application for planned developments, P-TND and signs	Approved 9/1	n/a
LOT GRADING PLANS			
ITEM (Subdivision)	DESCRIPTION (# of lots)	Approved	ELECTION DISTRICT
Barrett Heights	1 single family residential lot	9/2	Griffis/Widewater
Bells Valley, Sec. 1	3 single family residential lots	9/9 & 23	Garrisonville
Bridle Lake Estates, Sec. 1C	1 single family residential lot	9/9	George Washington
Lake Estates	2 single family residential lots	9/9	Hartwood
Widewater Beach, Sec. B	2 single family residential lots	9/9	Griffis/Widewater
Embrey Mill, Sec. 3	1 single family residential lot	9/10	Garrisonville
Brittany Manor	1 single family residential lot	9/10	Aquia
Stafford Estates, Sec. 3B	1 single family residential lot	9/11	Hartwood
Embrey Mill, Sec. 2	1 single family residential lot	9/11	Garrisonville
Garrisonville Landing, Sec. 1	4 single family residential lots	9/15 & 28	Rock Hill
TM 45J-1-11	1 single family residential lot	9/16	Hartwood
Aquia Overlook, Sec. 3	1 single family residential lot	9/17	Griffis/Widewater
Forest View Estates	1 single family residential lot	9/17	Hartwood
Celebrate Virginia North, Sec. 3B2	4 single family residential lots	9/21 & 24	Hartwood
Celebrate Virginia North, Sec. 3A1	2 single family residential lots	9/21	Hartwood
Hidden Lake	1 single family residential lot	9/22	Rock Hill
Poplar Estates, Sec. 2	1 single family residential lot	9/24	Hartwood
TM 60-7J	1 single family residential lot	9/24	George Washington
Leeland Station, Sec. 7B	2 single family residential lots	9/24	Falmouth
Celebrate Virginia North, Sec 3A2	1 single family residential lot	9/28	Hartwood
Embrey Mill, Sec. 2	1 single family residential lot	9/28	Garrisonville
Aquia Overlook, Sec. 3	1 single family residential lot	9/29	Griffis/Widewater
River Ridge Estates	1 single family residential lot	9/29	Hartwood
The Cascades, Sec. 2	1 single family residential lot	9/29	Hartwood
<b>TOTAL</b>	<b>36 single family residential lots</b>		





## Rappahannock Regional Landfill

September 2015 Totals of Road-Side Trash Pick-Up	
Date	Weight (pounds)
Week of 1 - 4	8640
Week of 8 - 11	4340
Week of 14 - 18	13,180
Week of 21 - 25	7680
Week of 28 - 30	4460
<b>TOTAL</b>	<b>38,300</b>

Work is backed by scale tickets.  
Total includes signage pickup.





*September's report, including the five-year look back comparison, includes data on all incidents where the final disposition of the incident was that the department arrived on scene.*

### Summary Incident Statistics

	Sep 2015	Jan – Sep 2015	Jan – Sep 2014	Jan – Sep 2013	Jan – Sep 2012	Jan – Sep 2011
Arrived on-scene calls	1,514	12,864	12,729	12,857	12,442	11,902
Responses in excess of eight minutes	447	3,950	3,819	3,256	3,190	2,933
Percentage of responses under eight minutes (All Responses)	70%	69%	70%	75%	74%	75%
Percentage of responses under eight minutes (Emergency – Priority 1 Only)	66%	66%	65%	69%	69%	70%

### Non-Emergency Activity

	September 2015	Jan – Sep 2015
Training Hours	2,328	24,212
Pre-Plans of Business / Buildings	11	105
Public Education Hours / Students	48 364	171 1,713
Community Outreach Sessions	341	1,084
Special Project Hours	872	5,060



Incident by Nature						
	Sep 2015	Jan – Sep 2015	Jan – Sep 2014	Jan – Sep 2013	Jan – Sep 2012	Jan – Sep 2011
Emergency Medical Calls	810	7,081	6,857	6,591	6,673	6,092
Fire Calls	185	1,831	1,705	1,699	1,790	1,876
Vehicle Accident Calls	146	1,245	1,232	1,345	1,316	1,242
Technical Rescue Calls	1	45	51	64	72	75
Service Calls	372	2,662	2,884	3,158	2,591	2,617
<b>Arrived on-scene calls (TOTAL)</b>	<b>1,514</b>	<b>12,864</b>	<b>12,729</b>	<b>12,857</b>	<b>12,442</b>	<b>11,902</b>

Emergency Medical Services Summary						
	Sep 2015	Jan – Sep 2015	Jan – Sep 2014	Jan – Sep 2013	Jan – Sep 2012	Jan – Sep 2011
Total Encounters	818	7,228	7,145	7,171	8,270	7,493
Patients Dead at Scene	10	60	60	62	52	51
Patient Refusals Obtained	145	1,220	1,200	1,347	2,313	1,970
Transferred to another Unit/POV	1	7	5	6	16	9
Transports Provided	662	5,941	5,880	5,756	5,889	5,463
Destination MWH	406	3,338	3,172	3,147	3,074	2,653
Destination Stafford	246	2,517	2,635	2,520	2,686	2,698
Other Destination	10	80	73	89	129	112



Fire Marshal Activity						
	Sep 2015	Jan – Sep 2015	Jan – Sep 2014	Jan – Sep 2013	Jan – Sep 2012	Jan –Sep 2011
Fire Marshal Office Responses	22	230	189	218	288	353
Inspections	366	2,850	2,951	2,614	2,439	2,598
Plan Reviews	47	354	268	326	338	314
Fire Investigations	7	54	43	48	54	57

Response Times of Less Than Eight Minutes by First Due <i>Emergency – Priority 1 Calls</i>						
	Sep 2015	Jan – Sep 2015	Jan – Sep 2014	Jan – Sep 2013	Jan – Sep 2012	Jan –Sep 2011
Zone 1: Falmouth	71%	71%	68%	76%	76%	79%
Zone 2: Stafford	72%	71%	71%	81%	79%	80%
Zone 3: Widewater	17%	24%	13%	22%	31%	29%
Zone 4: Mountain View	65%	55%	59%	75%	63%	63%
Zone 5: Brooke	36%	54%	45%	40%	52%	56%
Zone 6: Hartwood	43%	35%	39%	47%	53%	58%
Zone 7: White Oak	54%	53%	57%	51%	62%	56%
Zone 8: Rockhill	56%	56%	45%	30%	28%	32%
Zone 9: Aquia	68%	70%	71%	76%	81%	77%
Zone 10: Potomac Hills	77%	73%	72%	77%	77%	82%
Zone 12: Berea	74%	71%	68%	71%	70%	72%
Zone 14: North Stafford	78%	74%	75%	76%	70%	72%
Mutual Aid Provided	19%	29%	38%	61%	41%	40%



## Fire and Rescue Department

### Volunteer Staffing By Station (FIRE)

	Sep 2015	Jan – Sep 2015	Jan – Sep 2014	Jan – Sep 2013	Jan – Sep 2012	Jan – Sep 2011
Zone 1: Falmouth	82%	82%	92%	97%	100%	99%
Zone 2: Stafford	66%	59%	73%	83%	92%	91%
Zone 3: Widewater	9%	10%	12%	12%	14%	16%
Zone 4: Mountain View	0%	0%	1%	2%	0%	42%
Zone 5: Brooke	67% *	23%	7%	7%	10%	13%
Zone 6: Hartwood	15%	27%	39%	43%	66%	74%
Zone 7: White Oak	3%	4%	16%	18%	41%	16%
Zone 8: Rockhill	51%	83%	59%	29%	29%	24%
Zone 10: Potomac Hills	3%	5%	18%	23%	30%	55%

\* Includes supplemental staffing provided by OPS 5

### Volunteer Staffing By Station (EMS)

	Sep 2015	Jan – Sep 2015	Jan – Sep 2014	Jan – Sep 2013	Jan – Sep 2012	Jan – Sep 2011
Zone 1: Falmouth	1%	3%	6%	4%	3%	6%
Zone 2: Stafford	1%	4%	15%	32%	28%	27%
Zone 3: Widewater	0%	0%	0%	3%	3%	18%
Zone 4: Mountain View	6%	13%	13%	15%	5%	3%
Zone 5: Brooke	9%	3%	6%	3%	1%	1%
Zone 6: Hartwood	1%	3%	1%	2%	3%	13%
Zone 7: White Oak	5%	6%	5%	3%	4%	8%
Zone 8: Rockhill	26%	29%	33%	30%	28%	28%
Zone 9: Aquia	23%	20%	28%	28%	30%	28%
Zone 10: Potomac Hills	0%	0%	0%	1%	3%	12%
Zone 12: Berea	0%	3%	15%	50%	0%	22%







Of the reported burglaries throughout the month of September, arrests and/or persons of interest have been developed in a large number of the cases.

One such incident involved an auto repair garage and state inspection station. This case has been linked to a series of commercial burglaries across the Commonwealth in which VA State Inspection Stickers are targeted in the burglaries. A person of interest has been developed in several of the cases across the Commonwealth and the investigations continue.

### *Crime Distribution*

Crime	2015	2014	2013	2012	2011	Average
Property Crime	42.9%	49.1%	53.3%	55.6%	53.8%	51.0%
Narcotics Violations	23.2%	17.8%	19.6%	20.6%	19.9%	20.2%
Fraud Crimes	26.1%	26.0%	20.6%	17.1%	18.3%	21.6%
Crimes Against Persons	7.8%	7.0%	6.5%	6.7%	7.9%	7.2%

The above is a summary for all the crimes reported, YTD

### *Major Crimes Summary*

Crime	2015	2014	2013	2012	2011	Average
All Reported Crimes	10,008	9,431	8,969	8,836	7,754	8999.6
Major Crimes	3,520	3,558	3,157	3,283	2,771	3257.8
% of All Reported Crimes That are Major Crimes	35.2%	37.7%	35.2%	37.2%	35.7%	36.2%

### *Crimes Against Persons*

Crime	2015	2014	2013	2012	2011	Average
Kidnapping/Abduction	14	18	19	22	18	18.2
Robbery	20	25	24	27	23	23.8
Homicide	5	1	4	3	2	3.0
Rape	27	19	23	19	26	22.8
Aggravated Assault	111	114	76	92	87	96.0

### *Crimes Against Property*

Crime	2015	2014	2013	2012	2011	Average
Motor Vehicle Theft	47	60	63	85	86	68.2
Burglary	128	137	137	177	142	144.2
Larceny	1,334	1,551	1,484	1,563	1,264	1439.2
Fraud/Financial	920	926	650	561	508	713.0

This report summarizes the activities for five years of the Stafford Sheriff's Office from September 2011 through September 2015. The charts compare data year-to-date from January through December of each year. Below are highlights. The average reflects comparison of 2011 through 2015.





This report summarizes the activities for five years of the Stafford Sheriff's Office from September 2011 through September 2015. The charts compare data year-to-date from January through December of each year. Below are highlights. The average reflects comparison of 2011 through 2015.

### *Misc*

Activity	2015	2014	2013	2012	2011	Average
Crime Rate per 100 Residents	4.05	4.01	3.69	3.96	3.43	3.8
Concealed Weapons Permits and Federal Licenses	1,613	1,665	2,305	1,598	1,020	1640.2
Criminal Arrest	3,929	4,079	4,659	4,788	5,111	4513.2
DUI Arrests	379	321	366	360	330	351.2
Citations	6,922	7,395	8,186	6,516	8,663	7536.4
Deputies Assaulted	8	20	14	19	21	16.4
Calls for Service	49,914	51,436	50,241	45,620	41,853	47812.8

### *Animal Control*

Activity	2015	2014	2013	2012	2011	Average
Dogs Picked Up	344	498	469	545	515	474.2
Dogs Turned In	294	298	357	455	389	358.6
Dog Adoptions	200	202	230	249	211	218.4
Cats Turned In	525	525	734	920	955	731.8
Cat Adoptions	239	186	183	185	183	195.2
Dogs Euthanized	132	177	200	202	231	188.4
Cats Euthanized	250	367	518	631	603	473.8

### *Courts*

Activity	2015	2014	2013	2012	2011	Average
Evictions	599	658	501	586	733	615.4
Out-of-State Prisoner Extraditions	88	76	60	74	62	72.0

### *Communications*

Activity	2015	2014	2013	2012	2011	Average
ECC Call Volume	218,446	221,153	223,146	231,673	229,454	224,774.4
Total Law Enforcement CAD Incidents Processed	104,779	110,668	112,947	111,758	108,662	109,762.8
Total Fire and Rescue CAD Incidents Processed	13,507	14,338	15,302	18,897	18,172	16,043.2
ECC Auxiliary/Support CAD Events - Utility	1,510	1,735	1,694	1,571	1,633	1,628.6
ECC Auxiliary/Support CAD Events - Animal Control	2,095	2,465	2,345	2,115	1,692	2,142.4
ECC Auxiliary/Support CAD Events - Control Burns	3,718	3,587	4,035	4,289	3,989	3,923.6



September 2015			
Fund	Full-Time Funded Positions	Vacancies	Vacancy Rate
General Government Public Safety	365	17	4.7%
General Government Non Public Safety	336	15	4.5%
General Government Total	701	32	4.6%
Utilities	139	7	5.0%
Capital Projects Fund	3	0	0.0%
Total	843	39	4.6%

Annual Turnover Rate					
	2014-2015	2013-2014		2014-2015	2013 - 2014
February - January	8.9%	8.4%	August – July	10.9%	8.1%
March – February	8.7%	8.6%	September – August	10.5%	9.1%
April – March	8.7%	9.1%	October – September	10.7%	9.1%
May – April	9.4%	8.3%	November – October		9.2%
June – May	10.4%	7.5%	December – November		9.6%
July – June	10.9%	7.5%	January – December		9.8%

The turnover rate measures the number of separations during a 12 month period. These separations include voluntary and involuntary terminations. The vacancy rate measures the percent of vacancies compared to the total number of full-time authorized positions.



## Human Services

	SEPTEMBER 2015	SEPTEMBER 2014	SEPTEMBER 2013	SEPTEMBER 2012	SEPTEMBER 2011	Average
Number of Child Protective Services (CPS) Complaints Investigated	56	69	46	42	42	51
Number of Children in Foster Care	29	45	51	48	45	44
Number of Children Receiving Child Day Care Assistance	387	385	381	395	282	366
Private Day School Placements	57	52	34	29	13	37
Public Day School Placements	24	12	11	15	12	15
Residential Placements Excluding Foster Care Children	11	13	18	16	22	16
Residential Placements Total	12	16	19	24	28	20
Number of Families Served by Family Assessment and Planning Team	16	12	11	10	19	14
Number of Active/Ongoing Public Assistance	10,452	9,879	9,863	9,878	9,109	9,836
Number of New Applications for Public Assistance	596	778	771	778	716	728
Number of Food Stamp Households Served	3,400	3,829	4,074	3,932	3,615	3,770
Value of Food Stamp Benefits Issued	\$1,096,803	\$1,180,418	\$1,313,580	\$1,300,362	\$1,210,013	\$1,220,235



## Public Information Office Newspaper Coverage

DATE	PUBLICATION	HEADLINE
9/1/2015	FLS	McAuliffe Will Hear From Stafford Parents at Education Roundtable
9/1/2015	FLS	Stafford Teachers Will Have First Access to New School Friday
9/1/2015	Stafford Sun	Stafford Supervisors Ignore Public Outcry over Naming Aquatic Center
9/2/2015	FLS	Unemployment Decreases Locally
9/2/2015	FLS	Protesters at Stafford Meeting Want Mark Lenzi Recognized on Aquatic Center's Sign
9/2/2015	Stafford Sun	Stafford Government Center Getting New Parking Lot
9/3/2015	FLS	Stafford Wastewater System Has Leaked 1.5 Million Gallons of Sewage in Past Year
9/3/2015	FLS	Supervisors Suggest Independent Audit of Schools Finances
9/3/2015	PotomacLocal.com	Stafford Could Bury Power Lines Along Route 1 at Courthouse
9/5/2015	FLS	Teachers Take First Steps Inside New Stafford High School
9/5/2015	FLS	Supervisors Weigh Development Proposals in North Stafford
9/6/2015	FLS	Work on Falmouth Intersection Hits Final Stretch
9/7/2015	FLS	Stafford Fire and Rescue Welcomes New Investigator, Duchess
9/7/2015	PotomacLocal.com	McAuliffe Talks Education, Jobs with Stafford Parents, Educators
9/8/2015	FLS	To Keep Class Sizes Down, Stafford County Could Add 25 More Teaching Positions
9/9/2015	FLS	Stafford High School Poised for Sept. 14 Opening Date
9/9/2015	FLS	Stafford County to Commemorate 9/11
9/10/2015	FLS	Head of Stafford Schools Discusses Future Plans
9/10/2015	FLS	Teaching Positions Added to Address Larger Stafford County Classes
9/10/2015	PotomacLocal.com	A Look at the New Stafford High School
9/13/2015	FLS	Stafford High School Contractor Receives Permit
9/14/2015	WTOP	New Stafford High School Opens, Nearly a Week Late
9/15/2015	FLS	Stafford High Starts School in New Facility
9/16/2015	FLS	Stafford to Add Olympian Lenzi's Name to New Aquatic Facility's Diving Area





## Public Information Office Newspaper Coverage

[illegible]

The Citizens Assistance and Volunteer Services Office provides a central in-house resource for customer service and information on County services and complaints. Staff recruits, trains and places volunteers in various departments to assist with a number of tasks.

September 2015 Customer Inquiries handled by Citizens Assistance Staff	
Total Number of Inbound Phone Calls	1591
Live Help Chats*	90
Citizen Tracker Requests Handled via County Website/Mobile App.	15 Website/12 Mobile App.
Citizens Assisted at the Administration Center Desk in Lobby	1278
Total Number of Visitors to Administration Center	4102
Citizens Assisted at the Judicial Center Desk in the Courthouse	1054
Total Number of Volunteer Hours**	1027

\* Live Help allows users to send an e-mail through the County's Web site and receive an immediate response from staff. Of the **90** Live Help requests, **72** were live chats in which the user and staff member exchanged information through instant messaging, and **18** were offline e-mails, which were received outside normal business hours (weekends or evenings) when staff is not online. Responses were provided as soon as possible or as soon as regular business hours resumed.

\*\* This month's volunteer hours equates to a savings of **\$26,702** in full-time staff costs (with benefits). These figures are determined by taking the volunteer rate (\$26.00 with benefits) that is dictated by the state's Bureau of Labor statistics and multiplying that by the total number of hours that are volunteered.

**Year to date hours: 10,091**

**Year to date value: \$262,366**



### Top 20 Most Visited Pages

This report summarizes the website, geographic information system map requests, scanning and project and help desk work orders performed by the IT Department. On this page, website statistics are detailed.

#### How are people looking at our website?

Via Desktop Computer	71%
Via Smartphone	18%
Via Tablet	8%
Unknown	3%

**3 min 10 sec** average visit duration  
**4,026** total searches  
**20,160** total downloads  
**4.4** actions per visit

Page Title	Pageviews
Home Page	41604
Bill Payment	12468
Human Resources	6630
NeoGov	5660
GIS	3341
Real Estate	3088
Utilities	2517
Board of Supervisors	1770
Full-Time Benefits	1726
Water & Sewer	1698
Circuit Court	1474
Treasurer	1305
Search and View Taxes Paid	1199
Social Services	1195
Personal Property Tax	942
Personal Property	934
Public Works	926
Assessment Information	834
Applications/Permits	817
Job Classifications	686

**Website Visits for September 2015** – This graph details the amount of visits per day to our website.



The IT Department is responsible for county-wide document management through the OnBase database. Staff scan in documents to make documents available online and to save space by storing documents digitally.

## Project and Help Desk Work Orders Worked On In September 2015

	1	
Animal Control		0.35%
Board of Supervisors	1	0.35%
Public Works	34	11.85%
Circuit Court	2	0.70%
Commissioner of the Revenue	15	5.23%
Commonwealth's Attorney	8	2.79%
Cooperative Extension	1	0.35%
County Administration	24	8.36%
County Attorney	4	1.39%
Economic Development	5	1.74%
Finance/Budget/Purchasing	16	5.57%
Fire & Rescue	7	2.44%
Courts	1	0.35%
Human Resources	4	1.39%
Information Technology	20	6.97%
Regional Landfill	5	1.74%
Planning and Zoning	26	9.06%
Parks & Rec - Community Facilities	25	8.71%
Recycling	1	0.35%
Schools	6	2.09%
Sheriff	18	6.27%
Social Services	17	5.92%
Treasurer	14	4.88%
Utilites	30	10.45%
Voter Registration	2	0.70%
<b>Totals</b>	<b>287</b>	<b>100%</b>

Documents Scanned	
Circuit Court	1353
Commonwealth's Attorney	222
Planning	241
Public Works	1008
Purchasing	25
Sheriff	745
Utilities	1985
Victim Witness	126

The IT Department prints maps for internal use and also for citizens.

GIS Map Requests	
Internal/External Map Request	95
Walk-Ins	18
Map Sales	6

